

'Exploring Your Career Options'

Certificate in Personal and Professional Development (CPPD)

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What will we cover today?

- Taking your skills audit forward
- Sourcing information on the IT sector
- Action Planning

Taking your skills audit forward

- <http://pds.ulster.ac.uk>
 - Keep adding to your skills audit
 - Use the CV builder for summer placement
- Look at the example CV in the Career Planning booklet for IT students (pg13)
- Call into room 2F01 (10-11am and 2-3pm each day) for feedback

Sector information

- <http://www.prospects.ac.uk>
 - Sector profiles: IT and others
- IT booklet Page 2-5

The UK economy will require how many new IT professionals every year for the next four years:

- a) 100, 000
- B) 120, 000
- C) 141,000

(Technology Counts IT & Telecoms Insights 2008 e-skills UK, January 2008).

According to TARGET jobs IT 2008,
which 2 skills are not sought by employers in
the IT industry?

- communication
- teamwork
- commercial awareness
- problem solving
- analytical thinking
- leadership potential
- creativity
- perseverance and motivation
- flexibility and adaptability

Ulster GradNAV

- <http://gradnav.ulster.ac.uk>
Page 10 in booklet
- Work experience
- Subject specific <http://gradnav.ulster.ac.uk/units/unit-computer-001.shtml>
- Guides for CVs & interviews

Work Experience

- <http://workexperience.ulster.ac.uk>
 - Types of work experience
 - How to find work experience
- 24-26 February 2009 (10am- 4pm)
 - Virtual work experience fair
 - Work experience chat rooms
- Job search
 - Recruitment sites and newspaper: Page 9

Action Planning

- My long term Goal (2011)
- Short term (2009) goals towards achieving long term goal
- Actions Required
- Constraints
- Who or what can help me
- Target date for actions